

<b>Fiscal Quarter, FY 2015</b>	<b>Dashboard Expenditure Posting Month</b>	<b>P-card Charges included in the SWaM Dashboard Posting Dates</b>	<b>Charge Card Closing Date</b>	<b>CARS Payments (Other than P-card charges) included in the QTR Report</b>
1st Quarter	July 2014	06/16 -07/15	Jul 15th	07/01- 9/30: Includes CARS Fiscal Months; July, August, and September
	August 2014	07/16 -08/15	Aug 15th	
	September 2014	08/16 -09/15	Sept 15th	
2nd Quarter	October 2014	09/16 -10/15	Oct 15th	10/01- 12/30: Includes CARS Fiscal Months; October, November, and December
	November 2014	10/16 -11/15	Nov 15th	
	December 2014	11/16 -12/15	Dec 15th	
3rd Quarter	January 2015	12/16 -01/15	Jan 15th	1/01- 3/31: Includes CARS Fiscal Months; January, February, and March
	February 2015	01/16 -02/15	Feb 15th	
	March 2015	02/16 -03/15	Mar 15th	
	April 2015	03/16 -04/15	Apr 15th	4/01- 6/30: Includes CARS Fiscal Months; April, May, and June
	May 2015	04/16 -05/15	May 15th	
	June 2015	05/15 -06/15	Jun 15th	

1. Do not use the charge dates for the purpose of reporting SWaM
2. Utilize the charge card statement for SWaM reporting after the payment has been processed
3. Closing date for the monthly P-card statement normally is the 15th of each month (charges made close to this date may take as long as two months before reflected in CARS)
4. e-Bill will be received by agencies three days after the closing date each month
5. Payments to the charge card statement for the last month of the quarter should be processed by the end of the month. If not, the agency charges may not be captured in the current quarterly SWaM report. For example: 1st Quarterly SWaM Report will include: CARS payments from 7/1/14 through 9/30/14; and, charge card payments for charges posted on statements from 6/17/14 through 9/15/14.